



## Jay-Randolph Developmental Services, Inc.

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March, 17, 2020

To: JRDS Clients, Staff and Stakeholders

Re: JRDS Statement on Covid-19 and the Suspension of Non-Essential Services

Covid-19 (Coronavirius) is on all of our minds. JRDS has been following the Centers for Disease Control (CDC) recommendations on how to prevent the further spread of the virus. We have also been receiving guidance from the State of Indiana and from our state trade association INARF. So far, JRDS has done everything that has been required to ensure we are supporting the health and wellbeing of our clients and staff and still provide services.

Unfortunately, it is now time to make some more decisions. As of Wednesday, March 18, 2020, all non-essential services will be suspended until April 20 or until further notice.. This suspension includes the following services:

Day Programming (Day Services and Prevocational Services) In Portland  
Day Programming (Day Services and Prevocational Services) In Winchester  
Respite Services  
CHIO  
RH10  
RH20  
One-on-One's in Group Homes

Staff from those programs will be re-assigned to areas in need of staff.

For our waiver and group homes, JRDS has reduced visitors to them and placed signs at all entrances detailing visitation requirements. The same has occurred at our offices in Portland and Winchester. We are also determining which staff can work from home.

As I am sure you know, this is an ever evolving situation. As we are informed of what is best to do, JRDS will put it into place.

If you have any questions or concerns about this situation, please do not hesitate to send me an email at [jim.sinclair@jrds.org](mailto:jim.sinclair@jrds.org). or call me.

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